

Forward Plan January 2025 to April 2025

Report Title	Nature of the Decision to be made	Is the Decision a Key Decision	Is the report or part of it confidential or containing exempt information?	Date decision to be taken and who by (Cabinet or Council)	Consultees/ Consultation Process	Background documents/ Information available to the decision-maker	The Contact Officer's name, telephone number and e-mail address
Jarrow Hall – Roofing Project	Appointment of Contractor	Yes	Yes	<p>Delegated Powers used on the basis of urgency pursuant to Paragraph 18, Section 1 of the scheme of delegation</p> <p>Decision made by Director of Place Strategy in consultation with the Leader and Deputy Leader, the Chair of Overview and Scrutiny was</p>	NA	NA	<p>Stuart Wright and Phil Dixon Stuart.wright@southtyneside.gov.uk Phil.dixon@southtyneside.gov.uk</p>

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				consulted on this decision 6 September 2024			
Appointment of contractors for Children's Residential Homes and Assessment Centre	Appointment of contractors to undertake remaining works on two Childrens Residential Homes (Grant St and Hebburn New Town) and one Childrens Assessment Centre (Seton / Fox Avenue) following previous contractor entering administration Value of contracts will exceed £250,000	Yes The Chief Executive has agreed that the call-in procedure will not operate for this matter due to urgency	Yes	Delegation on the basis of urgency Decision made by Chief Executive and Director of Childrens Services Date of decision to be confirmed (following tender process)	Leader of South Tyneside Council and Deputy Leader of South Tyneside Council	The full value of the contracts, as well as previous budgets/cost estimates will be made available to decision-makers following tender process.	Phil Dixon 0191 4244 7661 phil.dixon@southtyneside.gov.uk
IT Hardware & Peripherals Framework	Approval of Framework award	Yes	Yes	Cabinet 8 January 2025	NA	NA	Dave Slater dave.slater@southtyneside.gov.uk
The award of Fire Door Alterations Programme Contract	To decide whether to award the contract to the first ranked tenderer	Yes	Yes	Cabinet 8 January 2025	Consultation will be carried out with the residents of each building in turn to agree the best way to deliver the works with the	There are no background documents, this is in response to regulation	Mr Simon Mercer 07776215593 Simon.mercer@southtyneside.gov.uk

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					least disruption to the building users		
Stronger Shores Project delivery update	To approve increases to funding partner agreements	Yes	Yes	Cabinet 8 January 2025	Legal and Procurement Service Stronger Shores Partnership Board members have signed off		Michelle Hogg 01914247651 michelle.hogg@southtyneside.gov.uk
Council Budget Monitoring – April to September 2024	This budget monitoring report forms part of our regular quarterly cycle in relation to financial management.	Yes	No	Cabinet 8 January 2025	NA	None	Alan Foster, 0191 424 6807, alan.foster@southtyneside.gov.uk
Contract Award for Finance and Procurement Solution	To award contract for replacement system	Yes	Yes	Cabinet 8 January 2025	Consultation with range of system users to inform tender specification	NA	Stuart Reid, 0191 424 7765, stuart.reid@southtyneside.gov.uk
Disaster Recovery Solution	Approval of contract award	Yes	Yes	Cabinet 8 January 2025	NA	NA	Dave Slater, 0191 424 7765, dave.slater@southtyneside.gov.uk
Proposal to establish permanent SEND Resource Provision at West Boldon Primary School	Approval to proceed with the SEND provision at West Boldon Primary School	Yes	No	Cabinet 8 January 2025	Statutory consultation as per school organisation regulations	DfE Statutory Guidance: Making Significant Changes (prescribed alterations) to maintained schools Previous Cabinet Report – 2 October 2024	Andy Ritchie andy.ritchie@southtyneside.gov.uk

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South Tyneside Performance Update Quarter 2 / End of September 2024-2025	For information / Cabinet are asked to note the performance update for the quarter ending 30 th September 2024	No	No	Cabinet, 8 January 2025	N/A	South Tyneside Council Vision and Strategy – (www.southtyneside.gov.uk/vision)	Holly Bainbridge, holly.bainbridge@southtyneside.gov.uk
Treasury Management Mid Year Review - 30 th September 2024	There is a requirement to report quarterly to the Executive on Treasury Management activity and on the exercise of delegated powers. This report is for up to 30 th September	No	No	Council 23 January 2025 (Cabinet 27 November 24)	NA	Treasury Management File	Paul McCann, 0191 424 7111, paul.mccann@southtyneside.gov.uk
Corporate Complaints, Compliments and Comments Policy 2024	To approve the Council's updated Complaints, Compliments and Comments Policy	No	No	Council 23 January 2025	Draft policy has been consulted with the Council's Standards Committee	Draft policy will be included with papers. Local Government Ombudsman Complaint Code: Complaint Handling Code - Local Government and Social Care Ombudsman	Neil Purvis, (0191) 424 7039 neil.purvis@southtyneside.gov.uk
Council Tax Reduction Scheme 2025/26	This report outlines the proposed Council Tax Reduction Scheme (CTRS) to apply from 1 st April 2025	Yes	Yes	Council 23 January 2025	NA	NA	Stuart Reid, 424 7765, Stuart.reid@southtyneside.gov.uk
Report of the Chair and Vice Chair of the Audit Committee	For information	No	No	Council 23 January 2025	Chair of Audit Cttee	NA	John Gettins, 0191 424 7064

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							john.gettins@southtyneside.gov.uk
Annual Report 2024	For information / Council are asked to note the achievements and progress as detailed in the Annual Report 2024	No	No	Council 23 January 2025	NA	South Tyneside Council Vision and Strategy - www.southtyneside.gov.uk/vision	Holly Bainbridge, holly.bainbridge@southtyneside.gov.uk
Joint Housing Protocol for Care Leavers	To approve the draft protocol to support care leavers in their housing choices and prevent homelessness	Yes	No	Council 23 January 2025	The Housing Strategy team worked with the South Tyneside Care Leavers Council to develop this protocol. The Care Leavers Council is for young people aged 16+ years who are care experienced to improve services for care leavers in South Tyneside.	NA	Anna Milner Senior Manager – Housing Strategy and Regulation anna.milner@southtyneside.gov.uk 07526532305
Gambling Act 2005 Policy Review 2025-2028	Approve the new Gambling Act 2005 Policy	Yes	No	Council 23 January 2025	Local residents and businesses Local Councillors Local Members of Parliament Northumbria Police Tyne and Wear Fire and Rescue Service Local Environmental Health	Draft Gambling Act Policy 2025-2028	Laurence Waldock 0191 4247946 laurence.waldock@southtyneside.gov.uk

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					<p>Local Safeguarding Children's Board Local safeguarding Adults Board Director of Public Health Local Planning Authority His Majesty's Revenue and Customs Gambling Commission Local Community Safety Partnership Pubwatch Gambling trade bodies Premises licence holders Gambling problem support groups Gaming machine suppliers</p>		
Report to appoint to the membership of certain Committees of the Council	To appoint to certain committees	No	No	Council 23 January 2025	All employers within the Pension Fund were provided an opportunity put forward a nomination. Any resident can come forward and request an application for	None	Nicola Robason Nicola.robason@sothtyneside.gov.uk

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					appointment to a CAF at any time.		
Highways Capital Programme 2025-28	To approve the works programme	Yes	No	Cabinet 5 February 2025	No Consultation, this works programme is evidence led	The background data is computer generated survey data	Dave Carr dave.carr@southtynese.gov.uk
Child Poverty Strategy	For Full Council to agree a strategy to tackle Child Poverty (following agreement of the Anti-Poverty Strategy in March 2024)	Yes	No	Cabinet 19 February 2025 & Council 20 March 2025	Consultation taking place with key stakeholders, including Poverty Group and South Tyneside Youth Council	TBC	Rory Sherwood-Parkin rory.sherwood-parkin@southtynese.gov.uk
South Tyneside Pledge	For information	No	No	Cabinet 19 February 2025 & Council 20 March 2025	Consultation taking with key stakeholders, including members of the Pledge and Council teams	TBC	Rory Sherwood-Parkin rory.sherwood-parkin@southtynese.gov.uk
Pupil Admission Arrangements for Primary and Secondary Schools – September 2026	To agree the pupil admissions arrangements for the academic year 2026/2027	Yes	No	Cabinet 19 February 2025	Admissions Authorities from neighbouring LA's, Voluntary aided and Community Schools, Trust Schools and Academies	See appendices to reports	Stuart Easingwood
Recommissioning of the 0-19 Service Following the 1 Year Extension to Monitor the 5-19 Service	Whether to re-commission the 0-19 service from 2025 onwards	Yes	No	Cabinet 19 March 2025	Consultation about the service took place with young people, teachers and service staff themselves in 2023		Claire Mawson claire.mawson@southtynese.gov.uk (0191) 424 6455 Paula Phillips Paula.phillips@southtynese.gov.uk

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							(0191 424 6441)
Recommissioning of Adult Drug & Alcohol Recovery Service	Approval of new contract.	Yes	Yes	Cabinet 19 March 2025	<p>Consultation will be held with both Internal & external partners, providers and service users on any proposed model of the service.</p> <p>Partnerships will include Substance misuse Partnership, South Tyneside Alcohol Alliance, Mental Health Alliance, Children's & Adult's Safeguarding</p>	<p><u>From harm to hope: A 10-year drugs plan to cut crime and save lives - GOV.UK</u> (www.gov.uk)</p> <p><u>Alcohol Harm Reduction Strategy - South Tyneside Council</u></p> <p><u>Health and Wellbeing Strategy - South Tyneside Council</u></p> <p><u>South Tyneside Council Community Safety Partnership Plan 2021-24</u></p>	<p>Paula Phillips 0191424 6441 Paula.phillips@southtyneside.gov.uk</p> <p>Julie Connaughton 0191 424 6520 Julie.connaughton@southtyneside.gov.uk</p>
Access and Egress Solutions	Approve the contract award	Yes	Yes	Cabinet 19 March 2025	Nikki Carter/Cllr Ruth Berkley Lead Member Adults, Health and Independence	Procurement exercise in progress, Cabinet report to follow	Chris Taylor chris.taylor@southtyneside.gov.uk
Stop Smoking Service Expansion and Vapes – One Year on	A review of the Stop Smoking Service and how the distribution of vapes is having an impact on smoking rates and service engagement	Yes	No	Council 20 March 2025	Potential to gather feedback from providers about how the updated service and vape option is going		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552

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Oral Health Workplan	Agreement/ discussion on key objectives to be included in the Oral Health Workplan	Yes	No	Council 20 March 2025	Plans to consult with the Oral Health Promotion Team and partners that might be affected by proposed changes		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552
Refresh of the Alcohol Strategy	Alcohol Strategy to be adopted by Council.	No	No	Council 20 March 2025	A range of stakeholders will be consulted as part of the strategy development, this will include (but not limited to) individuals with lived experience, Living Well Alliance, HealthNet (VCS partners), South Tyneside's Alcohol Alliance and Scrutiny. The Alcohol Strategy will be fed through Governance including PHLT, PHLMB, Adult Safeguarding, HWB Scrutiny and Cabinet.	NA	Robyn Bullock 0191 424 6560 RobynBullock2@southtyneside.gov.uk

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