

## Forward Plan September 2024 to December 2024

Report Title	Nature of the Decision to be made	Is the Decision a Key Decision	Is the report or part of it confidential or containing exempt information?	Date decision to be taken and who by (Cabinet or Council)	Consultees/ Consultation Process	Background documents/ Information available to the decision-maker	The Contact Officer's name, telephone number and e-mail address
Jarrow Hall – Roofing Project	Appointment of Contractor	Yes	Yes	<p>Delegated Powers used on the basis of urgency pursuant to Paragraph 18, Section 1 of the scheme of delegation</p> <p>Decision made by Director of Place Strategy in consultation with the Leader and Deputy Leader, the Chair of Overview and Scrutiny was</p>	NA	NA	<p>Stuart Wright and Phil Dixon  <a href="mailto:Stuart.wright@southtyneside.gov.uk">Stuart.wright@southtyneside.gov.uk</a>  <a href="mailto:Phil.dixon@southtyneside.gov.uk">Phil.dixon@southtyneside.gov.uk</a></p>

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				consulted on this decision  6 September 2024			
Appointment of contractors for Children's Residential Homes and Assessment Centre	Appointment of contractors to undertake remaining works on two Childrens Residential Homes (Grant St and Hebburn New Town) and one Childrens Assessment Centre (Seton / Fox Avenue) following previous contractor entering administration  Value of contracts will exceed £250,000	Yes  The Chief Executive has agreed that the call-in procedure will not operate for this matter due to urgency	Yes	Delegation on the basis of urgency  Decision made by Chief Executive and Director of Childrens Services  Date of decision to be confirmed (following tender process)	Leader of South Tyneside Council and Deputy Leader of South Tyneside Council	The full value of the contracts, as well as previous budgets/cost estimates will be made available to decision-makers following tender process.	Phil Dixon 0191 4244 7661 <a href="mailto:phil.dixon@southtyneside.gov.uk">phil.dixon@southtyneside.gov.uk</a>
Council Budget Monitoring – April to June 2024	This budget monitoring report forms part of our regular quarterly cycle in relation to financial management.	Yes	No	Cabinet 2 October 2024	NA	None	Alan Foster, 0191 424 6807, <a href="mailto:alan.foster@southtyneside.gov.uk">alan.foster@southtyneside.gov.uk</a>
Scrutiny Commission on Tackling Graffiti in South Tyneside	Members are asked to consider the scrutiny report from	No	No	Cabinet 2 October 2024	Place Select Scrutiny	NA	Jonathan Lunness

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	the Our Place Scrutiny Committee, including the recommendations the Committee has made.				Committee (2023/24)  Council Employees		<a href="mailto:Jonathan.lunness@southtyneside.gov.uk">Jonathan.lunness@southtyneside.gov.uk</a>  0191 424 7536
South Tyneside Performance Update Quarter 1 / End of June 2024-2025	For information / Cabinet are asked to note the performance update for the quarter ending 30th June 2024	No	No	Cabinet 2 October 2024	NA	South Tyneside Council Vision and Strategy - <a href="http://www.southtyneside.gov.uk/vision">www.southtyneside.gov.uk/vision</a>	Holly Bainbridge, Corporate Lead - Performance and Change Management, 01914247350, <a href="mailto:holly.bainbridge@southtyneside.gov.uk">holly.bainbridge@southtyneside.gov.uk</a>
Proposal to establish permanent SEND Resource Provision at West Boldon Primary School	Cabinet are asked to approve the publication of the Statutory Proposal to establish a permanent additional resource provision (ARB) at West Boldon Primary School	Yes	No	Cabinet 2 October 2024	Statutory consultation as per school organisation regulations	DfE Statutory Guidance: Making Significant Changes (prescribed alterations) to maintained schools	Beverley Scanlon <a href="mailto:Beverley.scanlon@southtyneside.gov.uk">Beverley.scanlon@southtyneside.gov.uk</a>
Matrix Young People's Drug and Alcohol Service.	Cabinet are asked to consider options for the future commissioning model for the Matrix Service (children and young people's substance misuse service)	Yes	Yes	Cabinet 2 October 2024	NA	NA	Nicole Ahmed <a href="mailto:Nicole.ahmed@southtyneside.gov.uk">Nicole.ahmed@southtyneside.gov.uk</a>  Paula Phillips <a href="mailto:paula.phillips@southtyneside.gov.uk">paula.phillips@southtyneside.gov.uk</a>
Replacement Skills Bootcamp Provision	Delegation of Authority to award	Yes	Yes	Cabinet 2 October 2024	The timescale constraints associated with		Kevin Thompson  0191 424 6584

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	alternative Skills Bootcamp contracts.				<p>the content of the report has meant it was not possible to undertake external consultation.</p> <p>Consultation has been taken internally with corporate legal colleagues and Lead Member for Children and Families Social Care &amp; Education and Skills</p>		<a href="mailto:kevin.thompson2@southtyneside.gov.uk">kevin.thompson2@southtyneside.gov.uk</a>
First Homes – Interim Policy	Decision on amending the current policy to increase the level of discount within higher value villages areas of Cleadon, East Boldon and Whitburn	Yes	No	Council 17 October 2024	Consultation with Neighbourhood Forums and internally with relevant officers	Amended Policy Viability Assessment from Local Plan analysis	Anna Milner 07526532305 <a href="mailto:Anna.Milner@southtyneside.gov.uk">Anna.Milner@southtyneside.gov.uk</a>
Report to update the Council Constitution with regards to transfer of housing services from South Tyneside Homes to the Council	Decision required to update the Constitution in readiness for transition on 1 November 2024	No	No	Council 17 October 2024	Constitution Committee will be consulted in advance	All relevant Policy documents together with information on Scheme of Delegations and Proper Officers will be provided.	Nicola Robason 0191 424 7050 nicola.robason@southtyneside.gov.uk
Principal Social Worker Annual Report	Members are asked to note annual report and work associated with the role of the Principal Social Worker for Adult	No	No	Council 17 October 2024	Not applicable	N/A	Vicki Pattinson <a href="mailto:Vicki.pattinson@southtyneside.gov.uk">Vicki.pattinson@southtyneside.gov.uk</a> 0191 424 4749

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	Social Care and the Priorities for the forthcoming Year.						
Equality, Diversity, Inclusion and Belonging Strategy	Council are asked to endorse the new Equality, Diversity, Inclusion and Belonging Strategy and Action Plan, which communicates the Council's position on Equality, Diversity, Inclusion and Belonging, and outlines how the organisation intends to deliver upon refreshed local Equality Objectives (Improve Our Data & Understanding; Strengthen Our Approach to Engagement & Coproduction; and Embed EDIB into our Culture, Workforce and Everything We Do) over the coming years.	No	No	Council 17 October 2024	The draft Strategy has been consulted upon over Spring/Summer 2024 with relevant external and internal stakeholders including the South Tyneside Regional Equality Forum, internal employee Equality, Diversity, Inclusion and Belonging Networks, and has been reviewed by the Overview and Scrutiny Committee as well as presented to all elected members at Members Communications.	NA	Aisling Crane-Bell, Senior Strategy & Policy officer, 01914247003 / Holly Bainbridge, Corporate Lead – Performance & Change Management, 01914247350
Highways Asset Management Software	To make a Direct award of contract to supply highways asset management software	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Carr (Highways) dave.carr@southtyneside.gov.uk
Disaster Recovery Solution	Approval of contract award	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Slater, 0191 424 7765,

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							<a href="mailto:dave.slater@southtyneside.gov.uk">dave.slater@southtyneside.gov.uk</a>
CrowdStrike Contract Renewal	Approval of contract award	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Slater, 0191 424 7765, <a href="mailto:dave.slater@southtyneside.gov.uk">dave.slater@southtyneside.gov.uk</a>
Domestic Abuse Strategy Refresh & Update of JSNAA	The Council are asked to endorse the strategy and JSNAA.	No	No	Cabinet 30 October 2024	No formal consultation required. Lead Member, Public Health leadership team have been briefed. Internal and external partners have contributed to the reports where relevant.  The Strategy and JSNAA that Council agree to it being published in Jan 2025 as per the duty within the Domestic Abuse Act.	<a href="#">Health and Wellbeing Strategy - South Tyneside Council</a>  <a href="#">South Tyneside Domestic Abuse Strategy - South Tyneside Council</a>  <a href="#">JSNAA: Domestic Abuse</a>	Paula Phillips. 0191 424 6441 <a href="mailto:Paula.phillips@southtyneside.gov.uk">Paula.phillips@southtyneside.gov.uk</a>  Julie Connaughton 0191 424 6520 <a href="mailto:Julie.connaughton@southtyneside.gov.uk">Julie.connaughton@southtyneside.gov.uk</a>
Procurement of a Social Care and Health System Transformation Implementation Programme	Procurement of Social Care and Health System Transformation Implementation Programme	Yes	Yes	Cabinet 30 October 2024	Consultation with Relevant Partners	NA	Vicki Pattinson, Director of Adult Social Care & Commissioning <a href="mailto:Vicki.pattinson@southtyneside.gov.uk">Vicki.pattinson@southtyneside.gov.uk</a>  0191 4244749
Child Poverty Strategy	For Full Council to agree a strategy to	Yes	No	Cabinet 27 November		Summary output from the Child	Rory Sherwood-Parkin

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	tackle Child Poverty (following agreement of the Anti-Poverty Strategy in March 2024)			2024 & Council 23 January 2024		Poverty Summit Sep 24	<a href="mailto:rory.sherwood-parkin@southtyneside.gov.uk">rory.sherwood-parkin@southtyneside.gov.uk</a>
South Tyneside Pledge	For Full Council to receive an update on the progress, and future development, of the South Tyneside Pledge.	Yes	No	Cabinet 27 November 2024 & Council 23 January 2024	Over 250 organisations in the borough have signed up to the South Tyneside Pledge which is a partnership initiative	South Tyneside Pledge website: <a href="http://www.investsouthtyneside.com">www.investsouthtyneside.com</a>	Rory Sherwood-Parkin <a href="mailto:rory.sherwood-parkin@southtyneside.gov.uk">rory.sherwood-parkin@southtyneside.gov.uk</a>
Corporate Complaints, Compliments and Comments Policy 2024	To approve the Council's updated Complaints, Compliments and Comments Policy	No	No	Cabinet 27 November 2024 & Council 23 January 2024	Draft policy has been consulted with the Council's Standards Committee	Draft policy will be included with papers.  Local Government Ombudsman Complaint Code: <a href="#">Complaint Handling Code - Local Government and Social Care Ombudsman</a>	Neil Purvis, (0191) 424 7039 <a href="mailto:neil.purvis@southtyneside.gov.uk">neil.purvis@southtyneside.gov.uk</a>
Anti-Social Behaviour Policy	To recommend the approved to ASB enforcement within the policy and agree a 3 yearly review cycle	Yes	No	Council 28 November 2024	Our place Scrutiny Committee Sept 24		James Maughan <a href="mailto:James.Maughan@southtyneside.gov.uk">James.Maughan@southtyneside.gov.uk</a> 424 7894 Sandra McGurk <a href="mailto:Sandra.McGurk@southtynesidehomes.org.uk">Sandra.McGurk@southtynesidehomes.org.uk</a> 424 7814
Launch of the Loneliness and	Full Council to approve the strategy, and support the	Yes	No	Council 28 November 2024	A number of partners including council, NHS and	Copy of Strategy once finalized	Christina Hardy 0191 424 6794

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Isolation Strategy and JSNAA	launch and implementation				voluntary sector organisations have been involved in the coproduction of the strategy	Copy of the JSNAA	<a href="mailto:Christina.hardy@southtyneside.gov.uk">Christina.hardy@southtyneside.gov.uk</a>
Sustainable South Tyneside – Annual Update 2024	Members are asked to note the information contained within this report in relation to emission reductions and delivery activities supporting the Council's target of carbon neutrality by 2030	Yes	No	Council 28 November 2024	Lead Member for Neighborhoods and Climate Change	South Tyneside Council's Climate Change strategy and action plan - <a href="#">Sustainable South Tyneside (2020-2025)</a>	Laura Turvey, Senior Manager – Sustainability  Ext 7921  <a href="mailto:Laura.turvey@southtyneside.gov.uk">Laura.turvey@southtyneside.gov.uk</a>
Domestic Abuse Annual Report	The Council are asked to endorse the report.	No	No	Council 28 November 2024	No formal consultation required.  Lead Member, Public Health leadership team have been briefed. Internal and external partners have contributed to the report where relevant.	<a href="#">Health and Wellbeing Strategy - South Tyneside Council</a>  <a href="#">South Tyneside Domestic Abuse Strategy - South Tyneside Council</a>  <a href="#">JSNAA: Domestic Abuse</a>	Paula Phillips. 0191 424 6441 <a href="mailto:Paula.phillips@southtyneside.gov.uk">Paula.phillips@southtyneside.gov.uk</a>  Julie Connaughton 0191 424 6520 <a href="mailto:Julie.connaughton@southtyneside.gov.uk">Julie.connaughton@southtyneside.gov.uk</a>
Armed Forces Covenant Annual Update	Council is asked to note the progress made over the preceding 12 months to support the Armed Forces Covenant	No	No	Council 28 November 2024	The cross-sector Armed Forces Forum are consulted throughout the year on work to support the Covenant	Council Constitution page 13	Hayley Page Corporate Lead Engagement, Comms & Support Services <a href="mailto:Hayley.johnson@southtyneside.gov.uk">Hayley.johnson@southtyneside.gov.uk</a>



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							0191 424 7014
Recommissioning of the 0-19 Service Following the 1 Year Extension to Monitor the 5-19 Service	Whether to recommission the 0-19 service from 2025 onwards	Yes	No	Cabinet 19 March 2025	Consultation about the service took place with young people, teachers and service staff themselves in 2023		Claire Mawson <a href="mailto:claire.mawson@southtyneside.gov.uk">claire.mawson@southtyneside.gov.uk</a> (0191) 424 6455  Paula Phillips <a href="mailto:Paula.phillips@southtyneside.gov.uk">Paula.phillips@southtyneside.gov.uk</a> (0191 424 6441)
Recommissioning of Adult Drug & Alcohol Recovery Service	Approval of new contract.	Yes	Yes	Cabinet 19 March 2025	Consultation will be held with both Internal & external partners, providers and service users on any proposed model of the service.  Partnerships will include Substance misuse Partnership, South Tyneside Alcohol Alliance, Mental Health Alliance, Children's & Adult's Safeguarding	<a href="#">From harm to hope: A 10-year drugs plan to cut crime and save lives - GOV.UK (www.gov.uk)</a>  <a href="#">Alcohol Harm Reduction Strategy - South Tyneside Council</a>  <a href="#">Health and Wellbeing Strategy - South Tyneside Council</a>  <a href="#">South Tyneside Council   Community Safety Partnership Plan 2021-24</a>	Paula Phillips 0191424 6441 <a href="mailto:Paula.phillips@southtyneside.gov.uk">Paula.phillips@southtyneside.gov.uk</a>  Julie Connaughton 0191 424 6520 <a href="mailto:Julie.connaughton@southtyneside.gov.uk">Julie.connaughton@southtyneside.gov.uk</a>
Stop Smoking Service Expansion and Vapes – One Year on	A review of the Stop Smoking Service and how the distribution of vapes is having an	Yes	No	Council 20 March 2025	Potential to gather feedback from providers about how the updated		Ellie Forrester, <a href="mailto:ellie.forrester@southtyneside.gov.uk">ellie.forrester@southtyneside.gov.uk</a> 0191 424 6552

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	impact on smoking rates and service engagement				service and vape option is going		
Oral Health Workplan	Agreement/discussion on key objectives to be included in the Oral Health Workplan	Yes	No	Council 20 March 2025	Plans to consult with the Oral Health Promotion Team and partners that might be affected by proposed changes		Ellie Forrester, <a href="mailto:ellie.forrester@southtyneside.gov.uk">ellie.forrester@southtyneside.gov.uk</a> 0191 424 6552
Refresh of the Alcohol Strategy	Alcohol Strategy to be adopted by Council.	No	No	Council 20 March 2025	A range of stakeholders will be consulted as part of the strategy development, this will include (but not limited to) individuals with lived experience, Living Well Alliance, HealthNet (VCS partners), South Tyneside's Alcohol Alliance and Scrutiny.  The Alcohol Strategy will be fed through Governance including PHLT, PHLMB, Adult Safeguarding, HWB Scrutiny and Cabinet.	NA	Robyn Bullock 0191 424 6560  <a href="mailto:RobynBullock2@southtyneside.gov.uk">RobynBullock2@southtyneside.gov.uk</a>

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Contract Award for Adult Advocacy Provision	Agree to tender exercise and contract award	Yes	No	deferred	Service model has been fully co-produced	<a href="https://southtyneside.gov.uk/article/15964/The-South-Tyneside-Vision-Ambitions-and-Strategy">https://southtyneside.gov.uk/article/15964/The-South-Tyneside-Vision-Ambitions-and-Strategy</a>  <a href="https://publications.southtyneside.gov.uk/strategies/adult-social-care-strategy/">https://publications.southtyneside.gov.uk/strategies/adult-social-care-strategy/</a>	Michael Campbell <a href="mailto:Michael.campbell@southtyneside.gov.uk">Michael.campbell@southtyneside.gov.uk</a> 07483 387409
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### Jarrow Hall Roofing Project

The Chair of the Overview and Scrutiny Committee was given notice that this decision was to be made under delegated powers used on the basis of urgency pursuant to Part C Responsibility for Functions, Section 1 of the Scheme of Delegation, Paragraph 18 on 2 September 2024.

The decision was to be made by the Director of Place Strategy in consultation with the Leader and Deputy Leader in respect of the contract for the Jarrow Hall Roofing Project.

As required in the Constitution at Part D, Section 4, 17.3.2. The Chair of the Overview and Scrutiny Committee was informed that the following report was added to the Forward Plan on 13 September 2024 to be considered at Cabinet on 2 October 2024 - Matrix

As required in the Constitution at Part D, Section 4, 17.3.2. The Chair of the Overview and Scrutiny Committee was informed that the following report was added to the Forward Plan on 19 September 2024 to be considered at Cabinet on 2 October 2024 – Replacement Skills Bootcamp