



THE BUILDING REGULATIONS 2010
THE BUILDING (LOCAL AUTHORITY CHARGES) REGULATIONS 2010
SOUTH TYNESIDE COUNCIL (BUILDING CONTROL SERVICE) SCHEME OF CHARGES
THE BUILDING ACT 1984

The Building Notice procedure is ideally suited for relatively minor works, particularly where the production of plans and working drawings may not be necessary.

Where new buildings or extensions are involved, it will probably be beneficial to adopt the "Full Plans" procedure

Please see notes overleaf.

1 Applicant's details

Name :
Address :
Postcode : Tel.: Email:

2 Agent's details (if applicable)

Name :
Address :
Postcode : Tel.: Email:

3 Location of building to which work relates

Address :
Postcode:

4 Proposed work

Description :
Date of commencement :

5 Use of building

1. If new building or extension state proposed use :
2. If existing building state present use :

6 Charges (see note 4 and Guidance Note on Charges for information)

1. Total estimated cost of proposals :
2. Total floor area of new building or extension :

7 Statement

This notice is given in relation to the building work as described, and is submitted in accordance with Regulation 13:
Name : Signature : Date :

This notice, together with 2 sets of plans if appropriate and the relevant Building Notice charge, should be deposited at the following address as soon as possible before commencement of work, and in no case less than 48 hours :-

Building Control Manager
Economic Regeneration
South Tyneside Council
Town Hall and Civic Offices
Westoe Road, South Shields,
Tyne and Wear, NE33 2RL
Telephone : (0191) 427 1717
Extension 7436/7437/7438
Fax No. (0191) 427 7171
E-mail: buildingcontrol@southtyneside.gov.uk
www.southtyneside.info
(Please see notes overleaf)

IMPORTANT NOTES

1. This procedure cannot be used for work to most commercial premises which are subject to the Regulatory Reform (Fire Safety) Order 2005.
2. If the proposals relate to the erection or extension of a building, the Building Notice must be accompanied by a plan to a scale of not less than 1:1250, showing:-
 - a) the size and position of the building, or the building as extended, and it's relationship to adjoining boundaries.
 - b) the boundaries of the curtilage of the building, or the building as extended, and the size, position and use of every other building or proposed building within that curtilage.
 - c) the width and position of any street on or within the boundaries of the curtilage of the building or the building as extended.
 - d) a statement of the number of storeys in the building to which the proposal relates.
 - e) provisions to be made for the drainage of the building or extension.

NB Some of the information which you provide with this application will be used as the basis for formulating a) a register of applications, b) a committee agenda.
At some time in the future other persons or bodies having satisfied this Authority as to the legitimacy of their interest, may be given access to the records concerned.
3. If either of the following are to be carried out / installed, then additional information must be provided i.e. :-

CAVITY FILL IN EXISTING BUILDINGS

- a) Name and type of insulating material to be used.
- b) Whether the material is approved by the British Board of Agrément or conforms to a British Standard specification / European Technical Approval.
- c) Name and address of installer and whether installer is the subject of a British Standard Institution Certificate of Registration / European Technical Approval or has been approved by the British Board of Agrément.

UNVENTED HOT WATER SYSTEMS

- a) Name and type of system to be provided, including make and model.
 - b) The name of the body, if any, which has approved or certified that the system is capable of satisfying relevant Building Regulation requirements.
 - c) The name of the body, if any, which has issued any current registered operative identity card to the installer or proposed installer of the system.
4. The relevant Building Notice charge (aggregate of plan checking and site inspection charges) must accompany this application. **CHARGES ARE SUBJECT TO V.A.T. AT THE CURRENT RATE.**
 5. Where the proposal relates to a new building or extension to an existing building, you will probably be requested to submit fully detailed plans, sections, specifications and any other relevant information, in accordance with Building Regulation 13(2).
 6. Cheques to be made payable to South Tyneside Council.
 7. Party Wall Act 1996 - applicants/agents are advised to make reference to this Act for any building work being proposed on or adjacent to a shared boundary.

FOR OFFICIAL USE ONLY

BUILDING REGULATION CHARGES :

Building Notice Charge.....+VAT

Officer