

TIME OFF FROM WORK

Under [Section 50 of the Employment Rights Act 1996](#) employers must give employees who are school governors reasonable time off to carry out their duties. The employee and employer have to agree on what is reasonable time off. Among the points they should discuss are:

- how much time is required overall to perform the duties;
- whether the employee is also being given time off from work for other activities;
- the particular circumstances of the employer's business;
- the likely effect that the employee's absence may have on it.

PAYMENT FOR TIME OFF

Employers may give time off with pay but do not have to do so. This is for discussion between the employee and the employer. For further information see the guidance for time off for public duties on the [Department for Business, Enterprise and Regulatory Reform](#) website.

SETTLING DISAGREEMENTS

If the employee and employer cannot agree on any of these questions, either of them can ask for help from the [Advisory Conciliation and Arbitration Service \(ACAS\)](#), which will try to settle any differences informally. An employee who is still not satisfied may complain to an Employment Tribunal.