



Lesson Plan Template

Course Details			
Training Provider		Venue	
Course/Learning Aim Title		Learning Aim Reference	
Delivery Method, (tick all that apply)	Online <input type="checkbox"/>	Remote <input type="checkbox"/>	Classroom <input type="checkbox"/>
Session Number	Session ____ of ____	Week Number	Week ____ of ____
Time		Tutor	
Aims of Sessions		Learner Outcomes (including English/maths)	
Additional Learner Support Needs		Resources: including extension tasks	
Key Themes	Maths English Information Learning Technology Equality, Diversity Inclusion Safeguarding H Health and Safety British Values Prevent differentiation		
Health and Safety Considerations			



Time	Tutor activity Content and Methodology	Learner activity Differentiation: including support and extension activities using a variety of learning preferences	Assessment Methodology e.g. Q&A, Practical, Observation Including Feedback	Functional Skills Promotion and embedding of maths, English & ICT	Embedded Key Themes E&D, Safeguarding, H&S, British Values & Prevent



Time	Tutor activity Content and Methodology	Learner activity Differentiation: including support and extension activities using a variety of learning preferences	Assessment Methodology e.g. Q&A, Practical, Observation Including Feedback	Functional Skills Promotion and embedding of maths, English & ICT	Embedded Key Themes E&D, Safeguarding, H&S, British Values & Prevent



Evaluation			
Were the needs of the learner met?		What could be improved?	
Consider what went well?		Plans for the next session	