

Learner Details – 2021/22 - Please complete in BLOCK CAPITALS using Black Ink – South Tyneside Council – Skills South Tyneside

Family name			Given names			Date of birth		
Current address	House No. / Name & Street					Suburb / Village		
Current address	Town / City			County		Telephone number		
Current postcode			Postcode prior to enrolment			National insurance number		
Email address				Sex (M or F)		Ethnicity	Prior attainment	

LLDD and Learning Support

Does the learner consider themselves to have a long term disability, health problem or any learning difficulties? (Y/N)			LLDD & health problem - codes			Primary Disability or Learning Difficulty		
High Needs Student			Education Health Care Plan			Special Educational Needs	Learner is a looked after child or care leaver aged 25 and under	

Learning Funding and Monitoring

L	S	R			L	S	R			Free Meals Eligibility	Eligibility for EFA Disadvantage Funding (no maths English A-C, 9-4)			E	D	F			E	D	F		
Planned Learning Hours		EEP Hours		GCSE Maths Grade		GCSE English Grade		Is the learner exempt from or has met the GCSE Maths/English condition of EFA funding?				MCF		ECF									

Provider Specified Learner Monitoring Information (Course Code eg SP0100123)

Provider Specified Learner Monitoring																				
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Employment Status



Employment Status before enrolment			Date status applies			SEI			EII			LOU			BSI			PEI			RON		
Employment Status (when employed)			Date status applies			LOE			EII			Employer No											

I certify that the information contained on this form is correct and I declare that I have read the Privacy Notice below:

How We Use Your Personal Information: This privacy notice is issued by the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE) to inform learners to inform learners about the Individualised Learner Record (ILR) and how their personal information will be used in the ILR. Your personal information is used by the DfE to exercise our functions under article 6(1)(e) of the UK GDPR and to meet our statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009. The ILR collects data about learners and learning undertaken. Publicly funded colleges, training organisations, local authorities, and employers (FE providers) must collect and return the data to the ESFA each year under the terms of a funding agreement, contract or grant agreement. It helps ensure that public money distributed through the ESFA is being spent in line with government targets. It is also used for education, training, employment, and wellbeing purposes, including research. We retain ILR learner data for 3 years for operational purposes and 66 years for research purposes. For more information about the ILR and the data collected, please see the ILR specification at <https://www.gov.uk/government/collections/individualised-learner-record-ilr>. ILR data is shared with third parties where it complies with DfE data sharing procedures and where the law allows it. The DfE and the English European Social Fund (ESF) Managing Authority (or agents acting on their behalf) may contact learners to carry out research and evaluation to inform the effectiveness of training. In these cases, it is part of our statutory duties and we do not need your consent. If you would like to get in touch with us, you can contact the DfE using https://form.education.gov.uk/service/Contact_the_Department_for_Education. If you are unhappy with how we have used your personal data, you can complain to the Information Commissioner's Office (ICO) at – Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. You can also call their helpline on 0303 123 1113 or visit <https://www.ico.org.uk>.

You can agree to be contacted by the ESFA and other third parties by ticking any of the following boxes:					About courses or learning opportunities					For surveys and research						
Allow Post	Allow Telephone/Text			Allow Email												

We may contact you to find out how the course has helped you to progress, work towards your long term goals and tell you about any future courses which may be of interest to you. Please let us know how you prefer us to keep in touch by ticking the boxes below:

Tick the methods you agree to be contacted by	Email	SMS/Text	Post	Telephone	Do not contact	 
Tick your preferred method of contact	Email	SMS/Text	Post	Telephone	Do not contact	
Learner's signature				Date		