



Provider Staff Details

Please password protect this form before emailing to the Skills Service or hand deliver a hard copy.

Provider			
Forename		Surname	
Contact Number		Email	
Position			

Disclosure and Barring Service Details

Enhanced DBS Details	
DBS Number	
Date of Issue	
Counter Signatory Details	

Relevant Qualifications/Training (for teaching staff only)

Highest Level Teaching/ Educational Qualification	Level	Date
Highest Level Maths Qualification	Level	Date
Highest Level English Qualification	Level	Date
Relevant Vocational Qualification/s	Level	Date

If no vocational qualification is held, please explain how this staff member demonstrates occupational competence, and the course or qualification it relates to.

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GDPR Opt In

Skills South Tyneside send out monthly emails about Safeguarding, Health and Safety and Equality and Diversity (Embedding Key Themes), and less frequently, other important messages about Ofsted, good practice as well as any changes to guidance or policies - all useful information that we wouldn't want you to miss out on. We recommend that all teaching, quality assurance and operational staff receive these communications.

For us to meet the new GDPR requirements please confirm that you are happy to receive this information by ticking this box:

Staff Declaration			
I can confirm that all details held within this form are accurate and current.			
Name		Date	
Signature			

Manager Declaration			
I declare that the DBS for this staff member has been submitted to Skills South Tyneside and sighted at an organisational level <input type="checkbox"/>			
I can confirm this staff member has undertaken relevant safeguarding and PREVENT training <input type="checkbox"/>			
I can confirm that all details held within this form are accurate and current. <input type="checkbox"/>			
Name		Date	
Signature			

For Office Use Only	Sighted	Recorded	N/a	Initials
DBS				
Teaching Certificate				
Maths Certificate				
English Certificate				
Vocational Certificate				
Occupational Competence				
Notes:				

Approval Status	
Approved <input type="checkbox"/>	Not Yet Approved <input type="checkbox"/>