



**South Tyneside Council**

## Key Decision List

This front sheet lists the key decisions planned to be taken by the Council over the next four-month period. Further details in relation to these decisions are contained in the separate sheets, which are attached to the front sheet.

### September 2016 - December 2016

Directorate	September	October	November	December
<b>Children, Adults and Health</b>	<ul style="list-style-type: none"><li>• Award of Contract – Carers Service</li><li>• Contract for the provision and general distribution of meat, poultry and sausage, general provisions and fruit and vegetables, from 1 October 2016 to 31 December 2020</li><li>• Independent Supported Living Contract</li></ul>	<ul style="list-style-type: none"><li>• Market Position Statement</li><li>• Remodelling of Home Care Proposals</li><li>• Fee Rate Uplift – Older Person In Borough Residential and Nursing Care</li></ul>		
<b>Business and Resources</b>	<ul style="list-style-type: none"><li>• Managed Print Service – Award of Contract</li></ul>	<ul style="list-style-type: none"><li>• Council Budget Monitoring Report April to June 2016</li></ul>		
<b>Economic Regeneration</b>	<ul style="list-style-type: none"><li>• Anti-Social Behaviour Policy Statement and Neighbourhood Management Policy</li></ul>			
<b>Strategy and Performance</b>				

**Cllr Iain Malcolm (Leader of the Council) 5 August 2016**

<b>Title of Report and Key Decision to be taken</b>	<b>Award of contract - Carers Service</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	7 September 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Tel: 0191 424 7055 Email: <a href="mailto:tony.dailide@southtyneside.gov.uk">tony.dailide@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet will be available 5 clear working days before the meeting from Democratic Services Section, Town Hall, South Shields tel: 0191 424 7256 fax: 0191 455 0208
<b>Availability of Other relevant documents / background papers</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

<b>Title of Report and Key Decision to be taken</b>	<b>Contract for the Provision and General Distribution of Meat, Poultry and Sausage, General Provisions and Fruit and Vegetables, from 1st October 2016 to 31st December 2020.</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	7 September 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Peter Cutts, Head of Education Learning and Skills South Shields Town Hall Tel: 0191 424 7015 Email: <a href="mailto:peter.cutts@southtyneside.gov.uk">peter.cutts@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<p>Private – the press and public will be excluded from the meeting because the meeting will be considering a report that contains exempt information, as detailed below.</p> <p>The meeting is to be taken in private because:</p> <ol style="list-style-type: none"> <li>1. It contains “exempt” information which falls within paragraph 3 of part 1 of schedule 12A of the Local Government Act 1972</li> <li>2. It has been determined that the public interest in maintaining the exemption outweighs the public interest in disclosing the information because the report contains commercially confidential information</li> </ol>
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet is exempt as detailed above.

**Availability of  
Other relevant  
documents /  
background  
papers**

Peter Cutts, Head of Education Learning and Skills  
South Shields Town Hall  
Tel: 0191 424 7015  
Email: [peter.cutts@southtyneside.gov.uk](mailto:peter.cutts@southtyneside.gov.uk)

<b>Title of Report and Key Decision to be taken</b>	<b>Independent Supported Living Contract</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	7 September 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Amanda Healy, Director of Public Health South Shields Town Hall Tel: 0191 424 6435 Email: <a href="mailto:amanda.healy@southtyneside.gov.uk">amanda.healy@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet will be available 5 clear working days before the meeting from Democratic Services Section, Town Hall, South Shields tel: 0191 424 7256 fax: 0191 455 0208
<b>Availability of Other relevant documents / background papers</b>	Amanda Healy, Director of Public Health South Shields Town Hall Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

<b>Title of Report and Key Decision to be taken</b>	<b>Market Position Statement</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	5 October 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Amanda Healy, Director of Public Health and Head of Commissioning South Shields Town Hall Tel: 0191 424 6435 Email: <a href="mailto:amanda.healy@southtyneside.gov.uk">amanda.healy@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet will be available 5 clear working days before the meeting from Democratic Services Section, Town Hall, South Shields tel: 0191 424 7256 fax: 0191 455 0208
<b>Availability of Other relevant documents / background papers</b>	Amanda Healy, Director of Public Health and Head of Commissioning South Shields Town Hall Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

<b>Title of Report and Key Decision to be taken</b>	<b>Fee Rate Uplift – Older person in borough residential and nursing care</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	5 October 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Tel: 0191 424 7055 Email: <a href="mailto:tony.dailide@southtyneside.gov.uk">tony.dailide@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet will be available 5 clear working days before the meeting from Democratic Services Section, Town Hall, South Shields tel: 0191 424 7256 fax: 0191 455 0208
<b>Availability of Other relevant documents / background papers</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL

<b>Title of Report and Key Decision to be taken</b>	<b>Remodelling of Home Care Proposals</b>
<b>Decision to be taken by</b>	Councillor Iain Malcolm, Councillor Alan Kerr, Councillor Ed Malcolm, Councillor John Anglin, Councillor Alan West, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Tracey Dixon, Councillor Nancy Maxwell
<b>Date key decision expected</b>	5 October 2016
<b>Proposed consultation and methods to be used</b>	
<b>to make representations on this matter please contact</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Tel: 0191 424 7055 Email: <a href="mailto:tony.dailide@southtyneside.gov.uk">tony.dailide@southtyneside.gov.uk</a>
<b>By no later Than</b>	N/A
<b>Availability of report submitted to decision taker</b>	The report to the Cabinet will be available 5 clear working days before the meeting from Democratic Services Section, Town Hall, South Shields tel: 0191 424 7256 fax: 0191 455 0208
<b>Availability of Other relevant documents / background papers</b>	Tony Dailide, Head of Adult Social Care South Shields Town Hall Town Hall and Civic Offices, Westoe Road, South Shields, Tyne and Wear, NE33 2RL



**Key Decision Sheet**  
**Title of Report**

**Managed Print Service – Award of Contract**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Alan Kerr, Cllr Joan Atkinson, Cllr John Anglin, Cllr Mary Butler, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr Moira Smith, Cllr Alan West)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>7<sup>th</sup> September 2016</b>
<b>Purpose of the report</b>	<b>To award contact for the managed print service</b>
<b>Documents to be submitted to the decision maker</b>	<b>Managed Print Service – Award of Contract report</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Private – exempt report (report will contain personal data)</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Council Budget Monitoring Report April to June 2016**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Alan Kerr, Cllr Joan Atkinson, Cllr John Anglin, Cllr Mary Butler, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr Moira Smith, Cllr Alan West)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>5th October 2016</b>
<b>Purpose of the report</b>	<b>Request approval for budget transfers, in line with the Council's financial regulations.</b>
<b>Documents to be submitted to the decision maker</b>	<b>Council Budget Monitoring Report April to June along with appendices 1 - 4</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet  
Anti-Social Behaviour Policy Statement and  
Neighbourhood Management Policy**

<p><b>Who is responsible for taking the decision</b></p>	<p><b>Councillor I Malcolm, Councillor A Kerr, Councillor J Anglin, Councillor J Atkinson, Councillor M Butler, Councillor T Dixon, Councillor E Malcolm, Councillor M Smith, Councillor A West</b></p>
<p><b>Type of Decision</b></p>	<p><b>Key Decision</b></p>
<p><b>When will the decision be taken</b></p>	<p><b>7<sup>th</sup> September 2016</b></p>
<p><b>Purpose of the report</b></p>	<p><b>To seek Members' agreement to the content and publication of the Anti-Social Behaviour Policy Statement and the Neighbourhood Management Policy.</b></p>
<p><b>Documents to be submitted to the decision maker</b></p>	<p><b>Cabinet Report, Annex A – Anti-Social Behaviour Policy Statement, Annex B – Neighbourhood Management Policy</b></p>
<p><b>Will the meeting be open to the public or private, and if private for what reason(s)</b></p>	<p>Open</p>
<p><b>Contact details for copies of documents</b></p>	<p><b>If Private state:</b> n/a</p> <p>Directorate: Economic Regeneration</p> <p>Contact Officer: Nicola Green , Housing Partnerships Officer</p> <p>Phone No: 7968</p> <p>Email: nicola.green@southtyneside.gov.uk</p> <p>Postal Address:</p>