



**South Tyneside Council**

## Key Decision List

This front sheet lists the key decisions planned to be taken by the Council over the next four-month period. Further details in relation to these decisions are contained in the separate sheets, which are attached to the front sheet.

**January – April 2020**

<b>Directorate</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
<b>Children, Adults and Health</b>	<ul style="list-style-type: none"><li>• South Shields School Proposals</li></ul>	<ul style="list-style-type: none"><li>• Adult Social Care Strategy Refresh</li></ul>	<ul style="list-style-type: none"><li>• Provision of short breaks for Children and young people with life shortening and life critical conditions</li></ul>	
<b>Business and Resources</b>	<ul style="list-style-type: none"><li>• 2019/20 Council Tax Base</li><li>• Quarterly budget monitoring – quarter 2 (April-September 2019)</li></ul>	<ul style="list-style-type: none"><li>• Council Shaping Our Future Medium Term Financial Plan 2020-2025 Draft Budget Recommendations</li></ul>	<ul style="list-style-type: none"><li>• Sums due to the Council considered irrecoverable</li><li>• CAF Funding 2020-2021</li><li>• NEPO Award of Contract Workwear and PPE</li><li>• NEPO Award of Contract Stationary</li><li>• Welfare Reform</li><li>• Quarterly budget monitoring – quarter 3 (April –December 2019)</li></ul>	
<b>Regeneration &amp; Environment</b>				

**Cllr Iain Malcolm (Leader of the Council) 29 November 2019**

**Key Decision Sheet**  
**Title of Report**

**South Shields School Proposal**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>8<sup>th</sup> January 2020</b>
<b>Purpose of the report</b>	<b>To update Cabinet on South Shields School</b>
<b>Documents to be submitted to the decision maker</b>	<b>Report on South Shields School</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b>TBC</b>
<b>Contact details for copies of documents</b>	Directorate: Children Adults and Health Contact Officer: Beverley Scanlon Phone No: 0191 424 7015 Email: <a href="mailto:beverley.scanlon@southtyneside.gov.uk">beverley.scanlon@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet  
ASC Strategy Refresh**

<p><b>Who is responsible for taking the decision</b></p>	<p>Councillor Iain Malcolm, Councillor Tracey Dixon, Councillor Ed Malcolm, Councillor John Anglin, Councillor Mark Walsh, Councillor Moira Smith, Councillor Joan Atkinson, Councillor Alan Kerr, Councillor Nancy Maxwell</p>
<p><b>Type of Decision</b></p>	<p><b>Cabinet Decision</b></p>
<p><b>When will the decision be taken</b></p>	<p>4<sup>th</sup> December 2019</p>
<p><b>Purpose of the report</b></p>	<p><b>Request Approval from Cabinet for ASC Strategy Refresh</b></p>
<p><b>Documents to be submitted to the decision maker</b></p>	<p><b>Cabinet Report</b></p>
<p><b>Will the meeting be open to the public or private, and if private for what reason(s)</b></p>	<p><b>Open to the Public</b></p>
<p><b>Contact details for copies of documents</b></p>	<p>Directorate: Children, Adults &amp; Health            Contact Officer: Vicki Pattinson, Head of Adults and Integrated Care            Phone No: 0191 424 4749            Email: vicki.pattinson@southtyneside.gov.uk            Postal Address: Town Hall &amp; Civic Offices, Westoe Road, South Shields, NE33 2RL</p>

**Key Decision Sheet  
Provision of Short Breaks  
for C&YP with Life  
Shortening and Life Critical  
Conditions**

<p><b>Who is responsible for taking the decision</b></p>	<p><b>Councillor I Malcolm, Councillor A Kerr, Councillor J Anglin, Councillor J Atkinson, Councillor M Butler, Councillor T Dixon, Councillor E Malcolm, Councillor M Smith, Councillor A West</b></p>
<p><b>Type of Decision</b></p>	<p><b>Cabinet Decision</b></p>
<p><b>When will the decision be taken</b></p>	<p><b>18<sup>th</sup> March 2019</b></p>
<p><b>Purpose of the report</b></p>	<p><b>To request approval to support the recommendation to negotiate a new long term contract with St Oswalds to include children, young people and young adults short break on behalf of the participating LA.</b></p>
<p><b>Documents to be submitted to the decision maker</b></p>	<p><b>Cabinet Report</b></p>
<p><b>Will the meeting be open to the public or private, and if private for what reason(s)</b></p>	<p><b>Open</b></p>
<p><b>Contact details for copies of documents</b></p>	<p><b>If Private state:</b> The documents to be considered will be exempt from disclosure and consequently copies will not be made available to the public</p> <p>Directorate:</p> <p>Contact Officer:</p> <p>Phone No:</p> <p>Email:</p> <p>Postal Address:</p>

**Key Decision Sheet**  
**Title of Report**

**2019/20 Council Tax Base**

<b>Who is responsible for taking the decision</b>	<b>Council</b>
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>16<sup>th</sup> January 2020</b>
<b>Purpose of the report</b>	<b>To agree the council tax support scheme that will operate from 1<sup>st</sup> April 2020</b>
<b>Documents to be submitted to the decision maker</b>	<b>Council Tax Support Scheme report</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Quarterly Budget monitoring – Quarter 2 (April to Sept 2019)**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>8<sup>th</sup> January 2020</b>
<b>Purpose of the report</b>	<b>Request approval for budget transfers, in line with the Council's financial regulations.</b>
<b>Documents to be submitted to the decision maker</b>	<b>Council Budget Monitoring Report April to September along with appendices 1 - 4</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Quarterly Budget monitoring – Quarter 3 (April to December 2019)**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>th</sup> March 2020</b>
<b>Purpose of the report</b>	<b>Request approval for budget transfers, in line with the Council's financial regulations.</b>
<b>Documents to be submitted to the decision maker</b>	<b>Council Budget Monitoring Report April to December along with appendices 1 - 4</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Council's Shaping our Future Medium Term Financial Plan**  
**2020-2025 Draft Budget Recommendations**

<b>Who is responsible for taking the decision</b>	<b>Council</b>
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>27<sup>th</sup> February 2020</b>
<b>Purpose of the report</b>	<b>Request approval of the Councils Shaping Our Future Medium Term Financial Plan 2020-2025 Draft Budget Recommendations</b>
<b>Documents to be submitted to the decision maker</b>	<b>Medium Term Financial Plan 2020-25</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields



**Key Decision Sheet**  
**Title of Report**

**Sums Due to the Council Considered irrecoverable**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>th</sup> March 2020</b>
<b>Purpose of the report</b>	<b>To support the financial management of the Council</b>
<b>Documents to be submitted to the decision maker</b>	<b>Sums Due to the Council Considered Irrecoverable</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<i>Private – exempt report (report will contain personal data)</i>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Community Area Forum Funding 2020-21**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>th</sup> March 2020</b>
<b>Purpose of the report</b>	<b>To set out a recommendation to cabinet on how CAF funding should be allocated to CAF areas</b>
<b>Documents to be submitted to the decision maker</b>	<b>Community Area Forum Funding 2020-21 report</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**NEPO Award of Contract – Workwear and PPE**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>th</sup> March 2020</b>
<b>Purpose of the report</b>	<b>To award the contract for workwear and PPE</b>
<b>Documents to be submitted to the decision maker</b>	<b>NEPO Award of Contract – Workwear and PPE</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<i>Private – exempt report (report will contain personal data)</i>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**NEPO Award of Contract - Stationery**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>th</sup> March 2020</b>
<b>Purpose of the report</b>	<b>To award the contract for stationery</b>
<b>Documents to be submitted to the decision maker</b>	<b>NEPO Award of Contract – Stationery</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<i>Private – exempt report (report will contain personal data)</i>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields

**Key Decision Sheet**  
**Title of Report**

**Local Welfare Reform**

<b>Who is responsible for taking the decision</b>	<b>Cabinet</b> (Cllr Iain Malcolm, Cllr Tracey Dixon, Cllr Ed Malcolm, Cllr J Anglin, Cllr Mark Walsh, Cllr Atkinson, Cllr Moira Smith, Cllr Alan Kerr, Cllr Nancy Maxwell)
<b>Type of Decision</b>	<b>Key decision</b>
<b>When will the decision be taken</b>	<b>18<sup>h</sup> March 2020</b>
<b>Purpose of the report</b>	<b>To update existing policy</b>
<b>Documents to be submitted to the decision maker</b>	<b>A report on the Local Welfare Policy</b>
<b>Will the meeting be open to the public or private, and if private for what reason(s)</b>	<b><i>Open to the public</i></b>
<b>Contact details for copies of documents</b>	Directorate: Business and Area Management Contact Officer: Stuart Reid Phone No: 0191 424 7765 Email: <a href="mailto:stuart.reid@southtyneside.gov.uk">stuart.reid@southtyneside.gov.uk</a> Postal Address: Town Hall and Civic Offices, South Shields