

Checklist 3: Listed Building Consent & Planning Permission for Relevant Demolition in a Conservation Area

Validation Requirements	Listed Building Consent	Relevant Demolition	Required	Submitted
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National Requirements				
Completed planning application form	See Note 1	See Note 1	Yes	Yes / No
Location plan	See Note 2	See Note 2	Yes	Yes / No
Site Plan	See Note 3	See Note 3	Yes	Yes / No
Completed Ownership Certificate (A, B, C, D)	See Note 4	See Note 4	Yes	Yes / No
Completed Agricultural Holdings Certificate	See Note 5	See Note 5	Yes	Yes / No
Appropriate fee	See Note 6	See Note 6	Yes / No	Yes / No
Design and Access Statement (where required)	See Note 7	See Note 7	Yes	Yes / No

Tyne and Wear Requirements				
Application Plans	See Note 8	See Note 8	Yes	Yes / No
Archaeological Assessments	See Note 11 Seek pre-application advice	See Note 11 Seek pre-application advice	Yes / No	Yes / No
Heritage Statement	See Note 16	See Note 16	Yes / No	Yes / No
Marketing Information	See Note 19	See Note 19	Yes / No	Yes / No
Planning Statement	See Note 22	See Note 22 Seek pre-application advice	Yes / No	Yes / No
Structural Survey	See Note 24 Seek pre-application advice	See Note 24 Seek pre-application advice	Yes / No	Yes / No
Tree Survey and/or Statement of Arboricultural Implications of Dev.	See Note 30	See Note 30	Yes / No	Yes / No

Please note: The above documents may be requested during pre-application discussions, or where no discussions have taken place following validation of the application.

On validation - If the requested detail is judged to be critical in determining whether permission should be granted or not, and the applicant / agent is unable to submit the information within a specified timescale the authority may be left with no option but to refuse the application due to lack of information.

Data Protection: For any supporting documents, we prefer these with signatures already redacted or provided in a typed form i.e. without any signatures.